

**Minutes of the Quarterly Board of Regents Meeting and Committee Meetings  
Murray State University  
August 25, 2017**

**Call to Order/Roll Call**

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Supplemental Materials

President Robert Davies

- A. Quarterly Risk Management Report (For Information Only)
- B. Status Report – Campus Major Projects Update (For Information Only)
- C. Sponsored Programs – Grants and Contracts Report (For Information Only)

Other Business

Adjournment

(\*Requires Board of Regents Action)

**Swearing-In Ceremony – Don I. Tharpe and Tori L. Wood**

In keeping with Section 164.321 of *Kentucky Revised Statutes (KRS)*, Governor Matt Bevin, on July 13, 2017, appointed Don I. Tharpe of Nicholasville, Kentucky, as a member of the Murray State University Board of Regents. Dr. Tharpe shall serve for a term ending June 30, 2023. Dr. Tharpe replaces Mrs. Jenny Beshear Sewell whose term had expired.

The students of Murray State University elected Tori L. Wood to serve as Student Regent in March 2017. Her term as Student Regent will be July 1, 2017, through June 30, 2018. Ms. Wood is from Benton, Kentucky, and is pursuing a Bachelor of Science in Public Relations and a minor in Graphic Communications Technology.

Jamie Herring, Murray State University Police Chief and Director of Public Safety and Emergency Management, administered the Oath of Office to Dr. Tharpe and Ms. Wood.

Chair Williams congratulated and welcomed the two new Regents to the Board. All appreciate their willingness to serve the University in this regard and the Board looks forward to working with these individuals.

**Officers for 2017-18 – Vice Chair and Secretary, elected**

Chair Williams reported that in accordance with the *Bylaws* of the Board of Regents all officers are elected annually at the Spring Quarterly Meeting and shall serve for one year, commencing July 1 following their election, and a separate election will be conducted to elect each of the officers: Chair, Vice Chair and Secretary. This action occurred at the June 9, 2017, Quarterly Meeting with the following results: Stephen Williams, Chair; Susan Guess, Vice Chair and Jill Hunt, Secretary.

Kentucky Revised Statute 164.330 stipulates that an election for Vice Chair and Secretary shall be held at the organizational meeting required within 30 days of the appointment of a new member. In order to address this statutory requirement, the Vice Chair and Secretary will be elected again today.

Chair Williams declared that nominations for Vice Chair of the Board of Regents are in order. In accordance with the *Bylaws* of the Board each member will be recognized for the purpose of making a nomination. The Secretary called the roll for nominations for Vice Chair of the Board of Regents and Dr. Bumphus nominated Susan Guess. All other Regents passed. It was indicated that there being only one nomination for Vice Chair, Susan Guess is elected Vice Chair by majority consent, according to the *Bylaws* of the Murray State University Board of Regents.

Chair Williams opened the floor for nominations for Secretary. The Secretary called the roll for nominations for Secretary to the Board of Regents. Dr. Bumphus nominated Jill Hunt. All other Regents passed. Chair Williams indicated there being only one nomination for Secretary, Jill Hunt is elected Secretary by majority consent, according to the *Bylaws* of the Murray State University Board of Regents.

**Minutes of the Quarterly Meeting and Committee Meetings of the Board of Regents on June 9, 2017, approved**

Mr. Kemp moved that the minutes of the Quarterly Meeting and Committee Meetings of the Board of Regents on June 9, 2017, be approved as submitted. Ms. Farmer seconded and the motion carried unanimously.

**Public Participation**

Chair Williams announced that there were no individuals signed up for the Public Participation portion of the agenda.

**JH Richmond Incident Review, received**

Chief Jamie Herring gave a presentation which outlined the emergency operations response to the June 28, 2017, incident at JH Richmond Residence Hall. According to the Federal Emergency Management Association, an incident is defined as an occurrence caused by either human or natural phenomena that require

accurate information was being provided and reported in a responsible and responsive manner. The number one goal was the safety and security of the campus community.

Mr. Burdette reported that approximately 50 Facilities Manag.

**Murray State University Board of Regents Emergency Communications Protocol, endorsed**

Dr. Davies presented the Board Emergency Communications Protocol for endorsement. This represents the practice the University has been following but official action needs to be taken to ensure all are aware of protocols which are in place.

Mrs. Guess moved that the Board of Regents, upon the recommendation of the President of the University, endorse the Murray State University Board of Regents Emergency Communications Protocol, effective August 25, 2017. Mr. Schooley seconded and the motion carried unanimously.

(See Attachment #1)

**Report of the Chair, received**

Chair Williams reported that the Board of Regents Annual Advance was held at Miller Memorial Golf Course yesterday and discussions were productive in terms of identifying University priorities. Appreciation was expressed to all who participated in the Advance.

This report was presented for informational purposes only and requi

achievement, scholarship, community engagement and experiential learning. This included faculty-led programs that bring high school students to campus for summer college experiences such as the 17<sup>th</sup> annual Commonwealth Honors Academy, a three-week academic and personal growth program for gifted high school students between their junior and senior year and the Governor's Scholars Program (352 students and visiting faculty) which provides academic and personal growth through the balance of a strong liberal arts program with a full co-curricular and residential life experience.

The Purchase Area Health Education Center Rural Community Health Scholars Program was also highlighted. This summer program introduced seven pre-medical students to the need for health and medical professionals in rural communities. Eligible student participants must be from the Purchase counties of Ballard, Calloway, Carlisle, Crittenden, Fulton, Graves, Hickman, Livingston, Lyon, Marshall, McCracken or Trigg and are chosen based on their interest in rural health care. As part of these efforts, students spent one day per week shadowing at a rural hospital, became First Aid and Cardio-Pulmonary Resuscitation certified for healthcare professionals and conducted a mini wellness camp for elementary school students as part of a community service project. The students conducted group research projects on three rural topics: Prevalence and Basis of Domestic Violence in Rural Regions of the United States, Medical Response Times and their Effect on Prehospital Care and Potential Health Issues with Usage of





**Adjournment**

The Board of Regents met in a closed session on Tuesday, June 14, 2011, at 10:00 a.m. in the Board Room of the University of North Carolina at Chapel Hill. The meeting was held in accordance with the provisions of the Open Access to Public Records Act, G.S. 19-2. The meeting was held in a closed session pursuant to the provisions of the Open Access to Public Records Act, G.S. 19-2. The meeting was held in a closed session pursuant to the provisions of the Open Access to Public Records Act, G.S. 19-2.

**Reconvene**

Chair Williams reconvened the Quarterly Board of Regents Meeting and Committee Meetings at 10:00 a.m. on Tuesday, June 14, 2011, in the Board Room of the University of North Carolina at Chapel Hill.

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**Academic Excellence and Scholarly Activities Committee**

- Walter Bumphus – Chair
- Katherine Farmer
- Susan Guess
- Lisa Rudolph
- Tori Wood

The University has opportunities, including the potential to restructure what is currently being done in terms of academic offerings. Consideration is being given to new strategies that will help students work their way through a program more quickly and developing new academic emphases.

For the University Studies Curriculum, an effort is being made to apply high-impact practices inside and outside the classroom, incorporate soft skill instruction and undertake a review of developmental and math pathways. The same ideas that recruit and retain students also work for faculty and an effort must be made to ensure students are effectively challenged toward their potential. If students feel invested they will remain at the University and they will graduate.

The University must develop new student audiences. This will include the Murray campus; regional campuses; transfer opportunities and online, international and graduate students. Significant changes must be made in terms of on

On behalf of the Audit and Compliance Committee, Mrs. Guess moved that the Board of Regents, upon the recommendation of the President of the University, approve the revised Internal Audit Charter for Murray State University as submitted and in compliance with standards for the internal audit profession established by the Institute of Internal Auditors. Mr. Williams seconded and the motion carried.

**Full Board Action – Internal Audit Charter Revision, approved** (on)-3(, ap)6(p)-3537.43cha

On behalf of the Audit and Compliance Committee, Dr. Tharpe moved that the Board of Regents, upon the recommendation of the President of the University, approve the revised Internal Audit Charter for Murray State University as submitted and in compliance with standards for the internal audit profession established by the Institute of Internal Auditors. Mrs. Rudolph seconded and the motion carried unanimously.

(See Attachment #5)

**Office of Internal Audit – Annual Audit Plan for Fiscal Year 2018, approved**

Mrs. Saxon reported that the Annual Audit Plan represents a description of the audit activities that are to be completed by the Office of Internal Audit during the fiscal year. The Audit Plan is developed each year by the Internal Auditor with input from the President of the University. The Audit Plan details work to be performed in seven areas: Internal Reviews, Compliance Reviews, Operational Reviews, Follow-Up Projects, Audit Assistance, Internal Audit Department Projects and Unplanned Projects.

On behalf of the Audit and Compliance Committee, Mrs. Guess moved that the Board of Regents, upon the recommendation of the President of the Uni2(e)4(view) (Ope)6(ra)7(ti)JTJETBT1 0 071(y)20

and Order as presented authorizing the disposition of the structure located at 912 Waldrop (Building #0093).



A commitment has also been made to market auxiliary efforts – specifically housing and dining – to ensure students are aware of the full college experience that is available to them and encourage their participation.

A focused effort has been placed on identifying student experiences with experiential education opportunities and highlighting such initiatives in recruitment publications. Students are eager to share their Murray State story and this is highly impactful on potential students.

As requested, an update was provided on traditional advertising which is being utilized, although advertising by this means is quite expensive.

This report was presented for informational purposes only and required no Board action.

### **Adjournment**

President Davies, Secretary Hunt, Ms. Dudley, Dr. Robertson, Mr. Rall, Dr. Fister, Ms. Gordon and Mrs. Saxon were asked to remain in the meeting room.

Closed Session began at 11:30 a.m.

At approximately 11:45 a.m. everyone was asked to leave the meeting room except for members of the Board of Regents.

### **Open Session, reconvened**

Chair Williams solicited a motion for the Board of Regents to reconvene in Open Session. Mrs. Rudolph so moved, seconded by Mrs. Guess, and the motion carried unanimously. Open Session began at 12:32 p.m. Chair Williams reported that the Board of Regents took no final action during Closed Session.

### **Presidential Performance Review Process**

#### **Report of the Chair, accepted**

Chair Williams reported that the Board received updates on personnel issues during Closed Session.

Chair Williams also reported that in accordance with the policy and procedure approved by the Board of Regents in 2008, as Chair, he has completed the





## **Reconvene**

Chair Williams reconvened the Quarterly Board of Regents Meeting and Committee Meetings at 1:35 p.m.

## **Governor's Conference on Postsecondary Education Trusteeship Information, received**

Dr. Davies reminded the Board that the Governor's Conference on Postsecondary Education Trusteeship would be held on September 11-12, 2017. The conference is open to all Board members – not just newly-elected or appointed members. Per recent legislative action, new Regents are required to attend a training session within one year of their appointment. Attending the Governor's Conference will satisfy that requirement (three sessions). If they have not already done so, Board members were urged to contact Secretary Hunt to let her know their attendance plans.

Dr. Davies also reported that her know thei



**Finance Committee**

Daniel Kemp – Chair



**Full Board Action – Projects Approved by the Board Chair, designated**

On behalf of the Finance Committee, Mr. Kemp moved that the Board of Regents, upon the recommendation of the President of the University, designate the funding as outlined for the projects on the attached listings. Mrs. Guess seconded and the roll was called with the following voting: Dr. Bumphus, yes; Ms. Farmer, yes; Ms. Green, yes; Mrs. Guess, yes; Mr. Kemp, yes; Mr. Rhoads, yes; Mrs. Rudolph, yes; Mr. Schooley, yes; Dr. Tharpe, yes; Ms. Wood, yes and Mr. Williams, yes. The motion carried.

(See Attachments #12 and #13)

**Personal Services Contracts – Schedule of Expenditures (For Information Only), received**

Ms. Dudley reported that a listing of Personal Services Contracts – Schedule of Expenditures was provided in the eBoard book and represents those contracts greater than \$10,000 and price contracts for personal services that have been approved by the State Government Contract Review Committee. There has been a considerable amount of personnel turnover in the Dining

for various positions into equitable alignment with like positions at other institutions over a period of time.

This report was presented for informational purposes only and required no Board action.

### **Adjournment**

The Finance Committee adjourned at 2:31 p.m.

### **Murray State University Diversity Plan, approved**

Dr. Davies reported that the Council on Postsecondary Education requires each of the universities to have a *Diversity Plan* and that body has set forth numerous metrics which must be met. Murray State's goal is to have a University community that is free, open and very inclusive and not just related to the diversity predominant metrics of race, color and creed. Murray State is focusing its diversity efforts in a much more holistic and strategic effort so students can compete on a global scale.

Ms. Duffy reported that in 1982, the Council on Higher Education developed the *Commonwealth of Kentucky Higher Education Desegregation Plan* in response to the United States Department of Educat

University review and approval processes relative to programmatic planning, operating and capital budgets (depending on available resources). The administration is further directed to develop a plan of implementation consistent with the University's standard operating procedures and provide to the Board of Regents a progress report of implementation no less than annually. Ms. Green seconded and the motion carried unanimously.

(See Attachment #14)

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Confirmation was provided that the RFP provides background information on current University health services operations; students and f

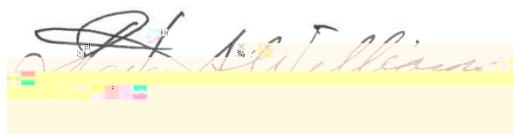


**Ohio Valley Conference Governing Board Certification, approved**

Dr. Davies reported that each year,



John Smith



Dr. Davies

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