

Staff Congress Draft Minutes for September 16, 2020

Draft Minutes for September 16th, 2020
On-line Meeting via Zoom

Present: Charley Allen-Dunn; Marty Anderson; Dr. S.G. Carthell; Duane Dycus; Dr. Jessica Evans; Debbie Griffin; Marion Hale; LaDonna Hamontree; Orville Herndon; Matt Jones; Sondra Kreger; Trish Lofton; Jeremy McKeel; Debbie Plummer; Brian Purcell; Matt Purdy; Brett Shather; Brian Truskey; Dr. David Wilson; and Phil Schooley, Staff Regent.

Guests: Laura Buchanan, University Libraries; Jackie Dudley, Vice President, Finance and Administrative Services; Joyce Gordon, Director of Human Resources; Dr. Robert Jackson, President; Dr. Don Robertson, Vice President, Student Affairs and Enrollment Management; Dr. Melony Shemberger, Faculty Regent; Dr. Tim Todd, Provost and Vice President of Academic Affairs.

CALL TO ORDER: Staff Congress President Dr. David Wilson called the meeting to order. Marion Hale was appointed as secretary due to the absence of Ms. Kim Cottingham, Staff Congress Secretary.

Dr. Robert (Bob) Jackson, University President: Dr. Jackson said the Budget Advisory Committee met on September 14th. He said he hoped the university would receive Federal Stimulus money before the October 1st recess of Congress. The Faculty and Staff Leadership Committee met with him on September 15th. Academic Calendars for Spring 2021 are as follows: January 19th classes start and will end at the same time as normal. There will not be a spring break this year. There is a possibility for a couple of non-instructional days for faculty. There is a possibility of having a couple of extra days around a holiday for staff. Per federal regulations, we must have 16 weeks for the spring semester for a total of 30 weeks of instruction for financial aid packages.

Dr. Don Robertson, Vice President Student Affairs and Enrollment Management: Dr. Robertson announced the university will be hosting a Diversity, Equity, and Inclusion Symposium. All sessions will be virtual with the first session starting at 9:30 a.m. He is hoping to make this an annual event. He also wanted to say thank you to the staff for helping with recruitment.

Dr. Tim Todd, Provost and Vice President of Student Affairs: Dr. Todd said the university is looking into granting two non-instruction days for the faculty.

Joyce Gordon, Director of Human Resources: Ms. Gordon announced that Primary Care Medical Center flu clinics will be October 7th and 8th from 7:00 a.m. to 10:00 a.m. The October 7th clinic will be a drive-through behind the Wellness Center. The October 8th clinic will be a walk-up between Wrather Hall and Wilson Hall. Ms. Gordon said Open Enrollment will be from October 16th to midnight on October 30th. All training will be done online; however, she or the HR staff can meet individually if necessary. She further stated that we will have a health fair as soon as we can. More information will be coming out on the Racer Wellness Plan.

Dr. Melony Shemberger, Faculty Regent: Dr. Shemberger reported that all is going well this semester. She asked the group to encourage students to attend class in the manner that is appropriate for them.

Mr. Phil Schooley, Staff Regent: Mr. Schooley said he sent out a recap of the Board of Regents meeting. He said the next Board of Regents meeting is scheduled for December 4, 2020.

APPROVAL OF MINUTES: Trish Lofton made a motion to accept the minutes of the August 2020 meeting. Debbie Plummer seconded the motion. The motion passed.

report. Matt Purdy seconded the motion. The motion passed.

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